

Minutes – HVHA Board Meeting

June 18th, 2013 – 6:30 PM

St. Luke Lutheran Church – Cottage Grove, MN

Call to Order

- The meeting was called to order by President Steve Weber at 6:30 PM
- Board Members:
 - o Attending: Steve Weber, Dana Frey, Dave Thiede, Bill Dwyer
 - o Absent: Russ Eigenheer, Susan Burbank, Rick Fryar, Kristi Johnson
- Others Attending:
 - o ACC members: none
 - o Residents (other than Board and ACC members): none

Administrative Housekeeping -- Steve

- Board members
 - o Acknowledged Board members: Steve Weber, Dana Frey, Dave Thiede, Bill Dwyer, Russ Eigenheer, Susan Burbank, Rick Fryar, Kristi Johnson .
 - o Resignation – Kristi Johnson resigned her position end of 2012, but agreed to stay on until replaced. Motion to accept her resignation was voted upon and unanimously approved. The Board would like to thank Kristi for her service to Hidden Valley.
 - o President – Steve Weber was nominated for President. Motion to elect Steve Weber president of the board was voted upon and unanimously approved.
- Board Business
 - o Motion to allow Board Business outside of board meetings, as provided in the bylaws, via email was voted upon and unanimously approved.
- Administrative Assistant
 - o Chris Rudh accepted position of Administrative Assistant
 - o On-boarding process for Chris. Discussion of initial duties and responsibilities. To include: meeting minutes, violation letters, website updates, welcome baskets

Secretary Report – Open (Steve)

- Meeting Minutes
 - o No minutes to approve.

Treasurer Report -- Dave

- Dues Collection
 - o 16 outstanding dues. Outstanding home – 7303 Hidden Valley Lane - \$430
 - o Past Due letter to be mailed, service charge and interest applied.
- General report
 - o Account balances: checking -- \$20034.96 as of 6/6/13
 - o Tracking 95% of budget
- Financial checks and balances
 - o Received positive initial results from outside review of financial practices.

ACC (Architectural Control Committee) -- Dana

- Requests / Actions
 - o 25 requests year to date, 6 requests since last meeting.

- Resident appealed denial of request for temporary wire fencing. Motion to deny appeal but suggest a change in material would be more likely approved was voted and approved.
- ACC Expectations
 - Discussion to improve ACC interaction with HVHA Board and other ACC members.
 - Encourage ACC to make suggestions of what would be acceptable when denying a request.
 - One or more ACC members should attend board meeting
- Violations
 - Several painter/construction signs in yards
 - Work trailer in driveway
 - No response from incomplete house painting
- Covenant issues
 - A concern raised about current Daycare and violation of covenants in terms of nuisance. HV has history of supporting daycares with four or more existing through the years. Daycares are necessary for some families. No board action at this time. If issue continues, board will research of history of daycare in HVHA and develop policy.
 - General discussion of sheds and outbuildings

Grounds Maintenance -- Dana

- Standard activities
 - Discussion of issues with weeds and mowing, as well as invoicing and payments.
 - Board agreed to withhold payment until issues are resolved.
- Issues needing attention:
 - Discussion of rock for multiple islands
 - Discussion of tree treatment for potentially afflicted island tree

Physical Property – Open (Steve)

- Mailbox surrounds
 - Received bids from multiple suppliers – carpentry and painting
 - Initial plan – utilize maintenance funds from 2012 and 2013 – approx. \$5,000.
 - Meet with carpenters and painters to understand and refine quotes.

Website -- Rick

- No report
- Status of refund from GoDaddy for web hosting

Welcome Wagon – Open (Dana)

- Welcome baskets
 - Discussion of history of baskets
 - Other ideas – Welcome Booklet

Social Activities – Open (Steve)

- Night to Unite
 - Date: Tuesday, August 6th – 6pm to 8 pm.
 - BBQ and potluck

Old Business -- Steve

- None

New Business -- Steve

- Discussion of recognition of neighbor achievements – graduations, etc. Website notice, gift cards, etc.

Next Meeting – Steve

- Thursday, August 1st, 2013

Adjourn

- Meeting was adjourned at 8:55 PM