

**HIDDEN VALLEY HOME OWNERS ASSOCIATION
BOARD MEETING OF APRIL 10, 2014
MINUTES**

Call to Order:

- Meeting called to order at 7:05 pm by President Steve Weber
- Attendance: Board members; Dave Thiede, Dana Frey, Greg Oldenkamp, Steve Weber and ACC representatives; Darcy Wall and Catherine Stemper.
- Approval of prior month's minutes: approved as revised

Administrative Housekeeping (Steve):

- Board functional roles: Steve indicated that Danielle Thrush has expressed interest in assuming the welcome position. Steve will continue to discuss the role with her.
- Recruiting: Nothing new to report.

Secretary Report (Greg):

- Minutes from prior month were emailed to each board member prior the meeting.
- Action items: Greg will make an effort to email the board after each meeting, within a week of said meeting, with a summary list of action items that were agreed upon at the meeting.
- Two minutes still missing, annual meeting and short meeting prior to annual meeting. Steve and Greg to get done.

Treasurer Report (Dave):

- Financial reports were mailed to board members prior to the meeting
- Account balance as of 4/10/14 = \$9,504.11 (7,898.04 savings and 1,606.07 checking)
- Final contractual payments to Red's Lawn Service have been paid for 2013 services.
- All GoDaddy refunds have been received by HVHA.
- Dues collection: Invoices were mailed out 4/9/14, Dave has updates for all homes being listed and sold.
- Garage sale ads: Dave will get those ads in
- Motion to approve treasurer's report: approved as submitted.

ACC (Architectural Control Committee (Dana))

- Review of requests and actions: no new requests
- Log of reported issues:
 - Dana is going to follow up with homeowner of 7408 Hidden Valley Lane to see if the addition that went on in 2013 has matching siding with the original house.
 - Dana will monitor the status of an unused sink in a yard. If its still there after trash pick up, then a letter will go out.
 - 7411 Hidden Valley Trail & 7419 Hidden Valley Trail – follow up issue with fencing and mismatched fences. Inquiry to follow up.
- Violation status: no violation status updates

Grounds Maintenance (Brian):

- Grounds update: Brian absent nothing to report at this time.
- 2014 bid process for grounds keeping: Brian requested bids from four local companies and received three bid responses, from; Red's Lawn Service, Warner Outdoor Solutions and Four Seasons. The bid proposals were emailed to the Board.
 - Discussion of the bid process, past service and what the Board wants, the motion was made that the Board recommend going with Warner's Outdoor Solutions for the 2014 season.
 - Board is requesting that Brian get an updated contract from Warner's.

Physical Assets (Russ):

- Updates: Russ absent, nothing to report at this time.

Website (Rick):

- Updates: Rick absent, nothing to report at this time.

Social (Open):

- Updates: nothing to report
- Garage sale signs: Christy Johnson has the signs for the development and will drop them off with Steve Weber.

Communications (Open):

- Welcome booklets: nothing to report
- Recent home sales: nothing to report

New Business:

- Insurance updates: Dana invited Mike Dorniden, the insurance agent for HVHA to our meeting to discuss our current policies and to answer general questions.
 1. There are currently two policies in place for HVHA, a Board Policy (director & officer policy) and a general liability policy.
 2. Board Policy - \$1 Million coverage with \$1,000 deductible; covers the Board against claims against board decisions.
 3. General Liability policy – covers our 17 islands, mailbox surrounds and mailboxes and the three monuments. Coverage of \$15,000 per occurrence with \$250 deductible. Covers limited medical claims as well.
 4. Policies are held by different companies. Renewal period comes up July 1 and Mike thinks we can combine policies with one company and save money.
 5. Key point that came up is that any contractor (subs) that HVHA hires, such as lawn service or tree removers, technically would be deemed employees, and as such we could be liable for workers compensation claims, in addition to general liability. The Board will make certain any contracts entered into with subs that the subs carry and provide us with their own workers compensation certificates as well as general liability certificates.
 6. Dana will follow up with Mike additional questions that the Board may have.
- No other new business matters brought up.

Resident Forum:

- Two contacts through our website. One inquiry regarding missing minutes on the website and the other regarding the 74th street culdesac, removing the grass in favor of rocks. Steve and Greg will continue to work to get all unposted minutes updated and on the website. Ground Maintenance will look further into transitioning the last grass island into rock.

Summary of Action Items:

- New Business
 1. Dave will place ads for upcoming garage sale on 5/3.
 2. Dana will follow up on three ACC issues; discuss with homeowner recent addition and what appears to be mismatched siding, inquire with homeowner who has a sink left out in their yard and follow up with two homeowners with fencing issues regarding removal and mismatched fences.
 3. Dana will follow up with Mike Dorniden, HVHA's insurance agent, with any open items that the Board wishes to follow up on that came out of our meeting with Mike.
 4. Brian, based on the Board's recommendation at this meeting, Brian to follow up with Warner's Outdoor Solution for the 2014 grounds keeping contract.
 5. Brian/Board – revisit the issue surrounding the 74th street island (#12) as there seems to be some difference in resident opinion as to whether or not the grass should be removed.
- Old Business - carried over from prior meeting(s)
 1. Steve to work with Greg to get older minutes from annual meeting and special meeting written up and placed on website.
 2. Steve to follow up with Diane Thrush with regards to filling Welcome position on Board.
 3. Russ – follow up with winter damage assessment to HV mailboxes and surrounds.
 4. Rick – contact GoDaddy with regards to issues we have with our email.

Move to adjourn at 9:00pm, next meeting tentatively set for May 22.

Respectfully submitted,

Greg Oldenkamp
HVHA Secretary